

Present via Zoom: Ms. Marian Brown, Chair
Mr. Tony Franceschelli, Vice Chair
Ms. Tricia Kerr, Secretary
Mr. John Camardo, Trustee
Ms. Stephanie Hutchinson Trustee
Mr. John Klink, Trustee
Dr. Linda Van Buskirk, Trustee
Ms. Angela Winfield, Trustee
Dr. Brian M. Durant, President
Dr. Ronald Cantor, Provost/VP of Academic Affairs
Dr. Keiko Kimura, VP of Workforce Development & Partnerships
Mr. Thomas Corcoran, Director of Human Resources
Ms. Marie Nellenback, Acting CFO/Treasurer
Mr. Guy Cosentino, Executive Director CCC Foundation
Mr. Andrew Poole
Mr. Eric Zizza
Mr. Terry Quill
Ms. Rebecca Devendorf
Mr. Bruce Walter
Ms. Karen Wheat
Ms. Kelly Albrecht
Ms. Debbie Purcell
Ms. Misty Digaetano
Ms. Annette LeFever

Absent: Mr. Kyle Weisman
Dr. Cathy Dotterer, VP of Student Affairs

Chairperson Brown called the Meeting to order at 8:00 AM

Ms. Brown stated there was a need to enter executive session to discuss collective bargaining issues and asked for a motion. Ms. Kerr made the motion, seconded by Mr. Camardo. With all in favor, executive session began at 8:03 AM.

Mr. Klink motioned to end the executive session and resume regular session. The motioned was seconded by Mr. Franceschelli. With all in favor, the executive session ended and the regular session resumed at 8:13 AM.

1.0 COMMENTS FROM THE PUBLIC
None

2.0 CONSENT AGENDA

Ms. Brown presented the Board Minutes from the November 23, 2021 Regular Board meeting and the monthly Invoice and Stipend Reports. A motion to accept consent agenda items was made by Mr. Klink, seconded by Ms. Kerr, and carried by unanimous voice vote.

4.1.4 Vice President of Workforce Development & Partnerships

Dr. Kimura noted details on the continuing work towards the Middle States accreditation process, including that 14 staff recently attended a virtual conference on the topic.

Dr. Kimura discussed two recent grants that have been awarded. The SUNY stay Near, Go Far award of \$145K will offset tuition and fees for students enrolled in short term workforce training programs leading to employment in advanced manufacturing and health care jobs. She also reported the regional collaboration with CenterState CEO for a phase 1 American Rescue Plan was successful. Cayuga is a part of this regional project plan which is entering a planning and technical assistance phase. This is an impressive accomplishment for the region and its worth noting 529 applications were from across the national and only 60 finalists were selected. A newspaper article with project details will be emailed to trustees.

Several Trustees commented on the impressive alignment of this regional collaboration with our local workforce development goals. Dr. Durant added that partnerships and collaborative planning between educational institutions is an essential path forward.

4.1.5 Acting CFO/Treasurer

Ms. Nellenback offered highlights from the November financial report, noting Balance sheets are on trend with prior month, and cash position remains strong. Revenue and Tuition numbers met their Fall targets. Spring numbers are at about 74% of where we hope to be. There is a trend of K-12 programs becoming a bigger percent of our total budget. Some nuances of how that impacts our budget numbers and timing of payments was discussed. Expense sheet noted some small changes due to a return to more people on campus. Utilities are up due to increased campus activity, higher gas prices and the new Culinary Facility is now in use. Health Insurance noted that while rates are up nearly 6%, our savings still reflects a 3.5% decrease, mainly due to retirements.

4.1.6 Human Resources & Public Safety

Mr. Corcoran echoed the earlier discussion sentiments regarding how employment candidate pools have been shrinking and finding a diverse and qualified candidate pool is getting more difficult.

4.1.7 Student Trustee

Mr. Weisman was ~~invited~~ 0 11.04 (5 (n) g mo) (e)3 (i) (fi) c)4 (i) (T) ET Q q 0 0 1 Tf 11.04 612avjn.5
