

Cayuga County Community College  
Auburn, New York

Minutes of the regular meeting of the Board of Trustees held Thursday, October 27, 2022.

Auburn Campus: Mr. Tony Franceschelli, Chair  
Ms. Stephanie Hutchinson Trustee  
Ms. Tricia Kerr, Secretary  
Mr. John Klink, Trustee  
Ms. Marian Brown, Vice Chair  
Ms. Grace Wiseman, Trustee  
Dr. Brian M. Durant, President  
Dr. Ronald Cantor, Provost/ VP Academic Affairs  
Dr. Cathleen Dotterer, VP Student Affairs  
Ms. Lindsey Suppes, Director of Human Resources

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### 3.0 BOARD EDUCATION

#### 3.1 High School Completion Program

Dr. Durant welcomed Jeff Pirozzolo, Superintendent of Auburn Enlarged City School District, Michael Losani and Dee Murphy, HSC Instructors to the meeting.

Dr. Keiko Kimura presented a slideshow highlighting the program outline, enrolled participant demographics and resources available to enrolled students. There are currently 13 students enrolled, with an equal split of male to female. Dr. Kimura discussed campus services that are available to students including the food pantry and that they are working with local service agencies to provide, snacks, transportation. She further described two key contracts the college holds through the NYSDOE that are excellent resources to this program. The NYS Director of Accountability of Adult Education, led by Rosemary Matt who is responsible to compliance monitoring of all adult ed programs in the state and responsible for reporting to the federal adult education system. Cayuga also holds the Regional Adult Education Network (RAEN) contract for the NYS Central and Southern tier, which is responsible for adult ed provider training and professional development. Both program directors have been instrumental in developing the program, selection of materials, and have donated laptops for students to use.

Mr. Pirozzolo stated his appreciation to Dr. Durant and the college for this partnership, which he described as smooth from concept discussion through start up.

Mr. Pirozzolo said that the public focus on educations is always on graduation, but that his passion is in creating pathways for all learners to be successful, and that in fact, success looks different for every individual. He believe in supporting students for however long it takes and through challenges they face along the way that may delay their path to HS completion. Weather they go on to employment, or are working simultaneously and this program can help students define their own path to success and independence. Mr. Losani and Ms. Murphy echoed those sentiments and stated the majority of student who have left the classroom are dealing with anxiety and the college environment is

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4.1.2 Resolution to Accept Fulton Campus Police Academy Funding

Ms. Hutchinson read the resolution and made a motion to approve, Mr. Franceschelli seconded the motion. The motion carried with a unanimous voice vote.

4.2 Governance & Planning Committee

Dr. Van Buskirk stated the Committee notes were included in the agenda pack and there would be one business item to put forth this month. Before reading the resolution, Dr. Van Buskirk offered an update on her attendance at the NYCCT September Conference. She reiterated the value of the conference and stressed it offers Trustees a perspective on what initiative and issues other community colleges are dealing with. She offered her conclusion that Cayuga is addressing similar issues at or beyond the level she sees other campuses doing.

4.2.1 Resolution to Amend the Cayuga Community College Naming Policy

Dr. Van Buskirk read the resolution and made a motion to approve, Ms. Hutchinson seconded the motion. The motion carried with a unanimous voice vote.

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workforce Development report and described several of those efforts. Trustee Brown asked how the Police Academy aligns within our academic offerings. Dr. cantor explained the reciprocal nature of the programs. Cayuga students enrolled in CJ

5.1.7 Student Trustee

Trustee Wiseman state her appreciation for the several food truck programs offered this semester, stating they do attract many students and that has been helpful for recruiting club membership. The Student Association held their annual clubs meeting, with 5-6 clubs present (via Zoom) which is the largest group she can recall since the pandemic. She stated it is good to see more activity on campus and a growing interest in being involved with student clubs and more events returning. There is a Halloween parting tomorrow night.

5.1.8 CCCC Foundation

Mr. Cosentino thanked the members of the Board and staff who have  
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9.0 INFORMATION

- 8.1 2021 - 2022 Trustee Attendance at County Legislature Meetings
- 8.2 Board of Trustees Contact List
- 8.3 Video & Phone Conference Procedure for Board of Trustee Meetings
- 8.4 2021 - 2022 Board and Committee Meeting Dates
- 8.5 Acronyms and Their Meanings
- 8.6 Open Meeting Executive Session Law

10.0 EXECUTIVE SESSION

Mr. Franceschelli announced there was a need to enter executive session for the purpose of discussing real estate matters. He stated no further business would be conducted at the conclusion of the executive session. Ms. Brown made a motion to exit regular session and enter executive session. Mr. Coleman seconded the motion which carried with all in favor. Executive session began at 8:48 AM.

11.0 ADJOURNMENT

With all business complete, Mr. Franceschelli asked if there was a motion to exit executive session and adjourn the meeting. Dr. Van Buskirk made the motion, Mr. Klink seconded the motion which carried with all in favor.

Executive session ended and the meeting adjourned at 9:38 AM

Recorded & transcribed by:

Respectfully submitted:

Annette LeFever  
Secretary to the Board

Tricia Kerr,  
Secretary, Board of Trustees

**Board of Trustees Meeting**

**Quorum Calls  
October 27, 2022**

Name	Present		4.1.1		4.1.2		4.2.1		7.1.1		
	Y	N	Y	N	Y	N	Y	N	Y	N	
Ms. Brown (Marian)	X		All in favor		All in favor		All in favor		X		
Mr. Camardo (John)		X									
Mr. Coleman (Mark)		X									
Mr. Franceschelli (Tony)	X										
Ms. Hutchinson (Stephanie)	X										
Ms. Kerr (Tricia)	X										
Mr. Klink (John)	X										
Dr. Van Buskirk (Linda)	Z										
Ms. Winfield (Angela)	Z										
Ms. Wiseman (Grace)	Z										

**Z= attendance via Zoom, E = Excused, A= Absent**

Recorded by Annette LeFever  
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