

9.0 EXECUTIVE SESSION

At 8:05 a.m., Dr. Van Buskirk announced that the Board needed to adjourn into Executive Session to discuss real estate and personnel issues. The Board will take action after Executive Session. The motion to adjourn into Executive Session was made by Mr. Camardo, seconded by Ms. Hutchinson, and carried following a unanimous voice vote. The Board returned from Executive Session at 8:14 a.m. following a motion by Mr. Camardo, seconded by Mr. Klink and carried following a unanimous voice vote.

2.0 CONSENT AGENDA

Dr. Van Buskirk presented the Consent Agenda as a motion to approve which consisted of the April 25, 2019

3.0 COMMITTEE RECOMMENDATIONS FOR BOARD APPROVAL (continued)

3.1 Finance & Audit Committee (continued)

3.1.1 APPROVAL OF HUMAN SERVICES A.S. PROGRAM FOR AUBURN CAMPUS (continued)

WHEREAS the Human Services A.S. Program has been developed in response to local community, state-wide, and national workforce shortages in the human services field; and

WHEREAS the proposed transfer program would prepare graduates to continue their studies towards the baccalaureate in social work, human services, or a related field, as well as current county social services' employees who need the program to advance their careers, now therefore, be it

RESOLVED that the Board of Trustees of Cayuga Community College hereby approves the establishment of a Human Services A.S. Program on the Auburn Campus.

Mr. Klink seconded the motion. Dr. Herron noted that Eric Zizza took the lead on the new program. Internships have been established as an integral part of the program and were essential for the approval to be considered. Dr. Herron passed on her appreciation for the work done; Mr. Zizza thanked all those who have helped the project along the way. The motion carried following a unanimous roll call vote.

3.1.2 APPOINTMENT OF FIRM FOR AUDIT OF FY2018-2019 FINANCIAL STATEMENTS

RESOLVED, that the Cayuga County Community College Board of Trustees does hereby extend the existing agreement between Cayuga Community College and The Bonadio Group for another 12 month period to enable an audit of the FY2018-2019 financial statements.

This contract extension expires August 31, 2020 and will require an increase in fee from \$17,500 annually to \$20,000.

Ms. Daddabboseconded the motion. The motion carried following a unanimous roll call vote.

3.1.3 TO ADOPT THE OPERATING BUDGET FOR FY2019-2020

RESOLVED, that the operating budget, September 1, 2019 – August 31, 2020, of Cayuga County Community College in the amount of \$29,780,256 with a County of Cayuga Sponsor's

3.0 COMMITTEE RECOMMENDATIONS FOR BOARD APPROVAL (continued)

3.1 Finance & Audit Committee (continued)

3.1.4 AUTHORIZING THE CAYUGA COMMUNITY COLLEGE BOARD OF TRUSTEES TO ACCEPT A GIFT OF REAL ESTATE FROM CORNELL COOPERATIVE EXTENSION OF CAYUGA COUNTY TO BE HELD IN TRUST BY THE COUNTY OF CAYUGA (continued)

RESOLVED that the Cayuga Community College Board of Trustees accepts the generous gift from CCE, and

RESOLVED that the property and building located at 248 Grant Avenue, Auburn, New York be held by the County of Cayuga in trust for the Cayuga Community College pursuant to the New York State Education Law.

Mr. Camardo seconded the motion. Dr. Durant stated that this resolution would assist in defining the capital project so that our work can continue to create a workforce development center for the County. This resolution follows the proper process for property acquisition.

The motion carried following a unanimous roll call vote.

3.1.5 TO AUTHORIZE AWARDING OF BIDS FOR THE RENOVATION OF THE CHILDCARE FACILITY

RESOLVED that the Board of Trustees of Cayuga Community College hereby authorizes Dr. Brian M. Durant, President to award contracts for the Childcare Expansion and Renovation Project located at 81 Wall Street; and, further, be it

RESOLVED that the Board of Trustees of Cayuga Community College does hereby authorize Dr. Brian M. Durant to make all necessary awards in accordance with New York State Law and within the budgetary parameters of the project previously approved.

Mr. Camardo seconded the motion that carried following a unanimous voice vote.

3.2 Governance & Planning Committee

Ms. Carnicelli reported that meeting notes were in the Board packet . She thanked Jeff Rosenthal, Pam Heleen, and Dr. Elizabeth Mignacca for their work on the College Policies and Procedures Business Process Map

Ms. Carnicelli presented the following resolution as a motion to approve:

3.2.1 FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA) POLICY

RESOLVED that the Cayuga Community College Board of Trustees adopt the updated Family Educational Rights and Privacy Act (FERPA) Policy in accordance with federal law governing the access to educational information and records by public entities such as potential employers, publicly funded educational institutions, and foreign governments. The effective date of the updated policy is June 1, 2019.

Also, let it further be RESOLVED, that Cayuga Community College Board of Trustees charge College Administration with ensuring that said policy be incorporated into the College's annual policy review and certification process.

Mr. Camardo seconded the motion that carried following a unanimous voice vote.

4.0 REPORTS

4.1 President's Report

4.1.1 President: Dr. Durant provided the following highlight s:

- Budget development is taking an enormous amount of time. The focus is on revenue generation and the tough decisions on the expense side. Open forums with the College community will be scheduled to present the budget, as well as trend data.
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7.0 COMMUNICATIONS

None

8.0 INFORMATION

In the Board Packet

9.0 EXECUTIVE SESSION

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