

**Cayuga County Community College  
Auburn, New York**

Minutes of the regular meeting of the Board of Trustees held Thursday, December 19, 2019 from F201 on the Fulton Campus and the Business Industry Center on the Auburn Campus of Cayuga Community College.

Present:	Ms. Marian Brown, Chair Dr. Linda Van Buskirk Mr. John Camardo Ms. Stephanie Hutchinson Mr. John Klink (via Zoom) Mr. Tony Franceschelli Ms. Melina Carnicelli	Excused:	Mr. Dan Charles
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Present from Auburn:

Dr. Brian M. Durant, President  
Dr. Ron Cantor, Vice President of Academic Affairs and Provost  
Jeff Rosenthal, Vice President of Student Affairs  
Marie Nellenback, Acting Chief Financial Officer  
Tom Corcoran, Director of Human Resources  
Pam Heleen, Executive Assistant to the President, Secretary to the Board  
Andrew Poole, Media and Public Relations Associate

Bruce Walter, Manager, IT User Services  
Dan O'Neil, President, Local 932-C AFL-CIO

Present from Fulton:

Dr. Keiko Kimura, Asst. Vice President of Academic Affairs  
Rebecca Devendorf, Assistant Registrar, APG Rep  
Misty DiGaetano, ESP Rep

Also Present: Kelly Rocheleau, Auburn Citizen  
Hon. Charlie Ripley, Cayuga County Trustee Appointee

Ms. Brown called the meeting to order at 8:00 a.m.

## 1.0 COMMENTS FROM THE PUBLIC

Theresa Rogalski, 11 Wegman Street, Auburn, NY 13021, announced JoAnn Harris' retirement from the College and that today would be her last Board meeting. She thanked Ms. Harris for her partnership and friendship and noted that she will be greatly missed. Ms. Rogalski also introduced Ms. Misty DiGaetano as the new Co-President of the ESP group.

Dr. Durant administered the official oath of office to new Trustee, Hon. Charlie Ripley.

Ms. Brown also announced the official retirement and last meeting for Ms. Carnicelli. Speaking for all Trustees, Ms. Brown has valued her sage counsel and guidance. She will be missed.

## 2.0 CONSENT AGENDA

Ms. Brown presented the Consent Agenda which consisted of the November 21, 2019 Regular Board Meeting minutes, the signed review by the Chair of the Finance & Audit Committee of the November 2019 Monthly Bills totaling \$1,041,537.87, and Stipend Lists #5, #6, and #7 totaling \$24,096.37.

Ms. Carnicelli made a motion to accept the consent agenda. Mr. Franceschelli seconded the motion to accept the Consent Agenda which was carried following a unanimous voice vote. It was noted that the details of the monthly invoices was sent to Trustees via email.

## 3.0 COMMITTEE RECOMMENDATIONS FOR BOARD APPROVAL

### 3.1 Finance & Audit Committee

Ms. Hutchinson reported that meeting notes were in the Board packet. She presented the following resolutions as motions to approve:

#### 3.1.1 MERIT PAYMENT

**RESOLVED**, that based on his 2018 - 2019 Performance Evaluation and in accordance with the employment contract for Dr. Brian M. Durant, the Board of Trustees hereby exercises the option to award a performance based merit payment in the net amount of \$5,000.

Mr. Klink



At 8:32 a.m., Ms. Brown announced that the Board needed to adjourn into Executive Session to discuss personnel, real estate, and collective bargaining issues. The Board will take no action after Executive Session. The motion to adjourn into Executive Session was made by